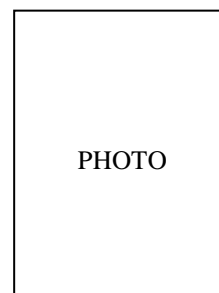


## Student Enrolment Form (Local)



### INSTRUCTIONS

1. Please refer to the terms & conditions in our brochures prior to filling up this form.
2. **Please leave the field in this form blank if it is not applicable.**
3. Please enclose the following documents together with your submission of application form:
  - a) Two recent passport-sized photographs (non-returnable)
  - b) Application fee by cash, NETS, cheque or Telegraphic Transfer (non-refundable)
  - c) Copies of relevant education qualifications **that meet course entry requirements.**
  - d) Copies of NRIC / Employment Pass / Dependant Pass / Work Permit Pass.
5. Registration will only be confirmed upon receipt of payment, on a first-come-first-served basis.
6. TMIS reserves the right to cancel the course and refund fees to the applicant in the event of unforeseen circumstances. Every effort will be made to inform the applicant of any changes.

**For Internal Use Only**

Enrolment Number: \_\_\_\_\_

Course Intake Code: \_\_\_\_\_

Pls select (√)	Programme Title	Course Date	Mode of Study
	WSQ Diploma _____		Please select (√)  <input type="checkbox"/> Full-Time <input type="checkbox"/> Part-Time
	WSQ Higher Certificate _____		
	WSQ Tourist Guide Programme		
	WSQ Tourist Guide Programme (Mandarin)		
	Others: _____		

**Guiding Language\*:**  English  Chinese  Others: \_\_\_\_\_ \* For WSQ Tourist Guide Programme only

### Section A - Particulars of Applicant (Compulsory):

Full Name (As per NRIC / Passport):	
Full Name (In Chinese):	NRIC / FIN Number:
Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Date of Birth:     /     /     DD/MM/YYYY Age:
Citizenship: <input type="checkbox"/> Singaporean <input type="checkbox"/> Singapore PR <input type="checkbox"/> Foreigner	Country of Birth:
Marital Status: <input type="checkbox"/> Single <input type="checkbox"/> Married <input type="checkbox"/> Others	Race:
Email Address:	
Residential Address:	
Postal Code: Singapore (     )	
Contact Number: _____ (Mobile)     _____ (Home)	
Name of Next-of-Kin (NOK):	NOK's Contact Number:     mobile no

### Section B - Language Profile Please select (√) accordingly.

Language	Spoken			Written			Dialect	Spoken		
	Proficient	Fair	Poor	Proficient	Fair	Poor		Proficient	Fair	Poor

### Section C - Employment Information, Education Qualifications and IT Knowledge

Pls select (✓)	Pls tick the most appropriate sentence that best describe your current employment status.
	I am working in the tourism industry, and I want to upgrade my skills to improve my work performance
	I am not working in Tourism Industry, but wish to join the Tourism Industry
	Unemployed

### Work Experiences (Compulsory unless without ANY prior working experiences)

From (mm/yy)	To (mm/yy)	Company	Designation

### Education/Professional Certifications (Compulsory)

Year Obtained	Qualification/Certification	Name of Institution

### IT Knowledge

- Internet and Email    
  Daily computer usage    
  Adept in social media platforms    
  Microsoft software

### Section D - Additional Information

- Salary Range (Compulsory):**  
  \$1000 and below  
  \$1001 - \$1499  
  \$1500 - 1999  
 \$2000 - \$2999  
  \$3000 and above  
  Others: \_\_\_\_\_

### How did you get to know TMIS? (Please tick ✓)

- Career Fairs/Exhibition    
  Newspaper    
  TMIS website    
  Social Media    
  Ex-student  
 NATAS Magazine    
 SkillsFuture Singapore    
 Singapore Tourism Board    
 Others: \_\_\_\_\_

### Why did you choose TMIS as your preferred training provider?

Attended Course Preview on \_\_\_\_\_ (Date) \* For WSQ Tourist Guide Programme only

### Section E – Declaration

Please tick (✓) either "Yes" or "No" for the below statements.	YES*	NO
1. Have you, or are you, suffering from any physical impediment or disease?		
2. Do you have a problem if your work requires you to be on your feet for long hours?		
3. Have you ever been convicted in a court of law in any country?		
4. Have you ever been declared bankruptcy in a court of law in any country?		
5. Have you ever attended similar/same WSQ course(s) in the past? If YES, please provide the programme name and training provider.		
6. Shift work is a norm in the Tourism related industries. Would you have a problem working on shift; weekends and/or holidays?		
7. Have you ever been a STB-licensed Tourist Guide? If YES, please provide the below information. Guiding Language: _____ Badge No: _____ Expired Date: _____		

### Applicant's Declaration (I)

\* Please furnish details if you tick "YES" to any of the above questions.

## Personal Data Protection Act (PDPA)

I allow TMIS to collect, use and disclose my personal data or otherwise as permitted by the PDPA (and such other applicable laws or regulations) and for any other legal purpose(s) in order to enable TMIS to provide the desired service, information or assistance.

AGREE       DISAGREE

## Applicant's Declaration (II)

- I declare that the information in this application and any sheets attached hereto are true to the best of my knowledge and I have not wilfully suppressed any material fact. I accept that if any information given by me in this application is in any way false or incorrect, I may be disqualified or dismissed from the training programme.
- I acknowledge that TMIS staff has duly explained all conditions stipulated herein before consenting to enroll with Tourism Management of Singapore (TMIS) for myself, or on my ward ( \_\_\_\_\_ ^ (NRIC / Passport) \_\_\_\_\_ ^ ).  
^ To leave blank if not applicable

Signature: \_\_\_\_\_

Date: \_\_\_\_\_

## For Finance Department (internal use only)

Payment Mode: Cash / Cheque / Nets / TT	Ref No:	Amount:	Rec'd by / Date:
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